

Todd Tabberer

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Design Portfolio: <http://www.toddtabberer.com>

Education: M.S. Instructional Technology, University of Tennessee Knoxville, TN Summer 2004

Work Experience

Instructional Technology Specialist Mercer University Atlanta, GA March 2005 to July 2006

- Maintained and assisted with redesign of the college and faculty websites
- Developed and delivered instructional technology workshops for faculty and students
- Maintained hardware and software in an instructional computer lab with 33 computers
- Researched new hardware and software solutions for classroom and computer lab
- Conducting 40 faculty and 30 course evaluations using an audience response system
- Developed special topics courses in WebCT
- Provided ongoing faculty support for 15 WebCT courses each semester
- Developed instructional support materials for faculty and students
- Developed and administered online student surveys
- Contacted vendors to coordinate the repair of faulty equipment

Adult Basic Education Teacher Pellissippi State Technical Community College Knoxville, TN June 2001 to December 2004

- Taught English classes for international students
- Assessed student performance
- Designed instructional materials
- Assisted with planning and delivery of ESL teacher training workshop

Graduate Assistant University of Tennessee Office of Information Technology Knoxville, TN August 2002 to August 2004

- Planned and developed web based instructional modules
- Developed multimedia training resources
- Developed and maintained training resources
- Evaluated training needs of the organization
- Assist with design, evaluation, and delivery of employee training

Instructor University of Tennessee Employee and Organizational Development Knoxville, TN Summer 2003

- Taught technology classes for UT staff
- Improvised to meet student needs
- Assisted students in applying course material to their daily lives
- Class topics included Word, Access, and PhotoShop

Graduate Assistant University of Tennessee Project ImPACT Knoxville, TN August 2002 to July 2003

- Maintained Project ImPACT website
- Designed tutorials on the use of a multimedia laptop cart
- Assisted department faculty in solving technology problems
- Teaching assistant in web design class for intern teachers and faculty

Computer Lab Manager University of Tennessee Knoxville, TN August 2000 to August 2002

- Maintained computer software and hardware in off campus computer labs
- Diagnosed and solved computer hardware problems
- Trained new student employees
- Organized training documents

English Teacher Educational Services International TianJin, China Summer 2000

- Coordinated classroom activities and textbook use with other teachers
- Managed afternoon language lab
- Managed curriculum library

- Assisted with planning school wide afternoon activities

Conference Presentations

SECOL LXVI Spring 2002: Computer technology: It's impact on literacy
TNTESOL 1998: Language learning strategies: Differences between American and Asian students.

Professional Memberships

Phi Kappa Phi - 2002
Golden Key National Honor Society - 1993

Computer Skills

Software

- PhotoShop
- Dreamweaver
- Flash
- HTML
- Office 2000
- Access
- Captivate
- FlashPaper
- Respondus
- Impatica

Digital Imagery

- Digital video and still cameras
- Photo and video editing
- Screen capture software
- Panoramic Imaging
- Scanning Photos
- iMovie

Instructional Technology

- Flash: CBTs on computer and printer hardware
- PowerPoint: Conversion to HTML format for web use
- Video: Training videos on solving computer problems

Web Page design and construction

- Member of KORRnet web design team
- Created discussion board for local community organization
- Experience with frames and tables
- Familiar with CGI forms and Java Script

Operating Systems

- MAC OSX, OS9.x
- Windows XP, 2000